

## Norton Parish Council

### Minutes of the Meeting Held on the 5th September 2018 at 19:30 in Norton Village Hall

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**Present:** Cllr Eirwyn Jenkins - in the Chair  
Cllr Steve Norgate  
Cllr Colin Edwards  
Cllr David Rolls

**In Attendance:**

Clerk for the Parish Council  
Internal Auditor  
Two Parishioners

**1. Apologies for absence.**

Cllr David Waters

**2. Declaration of interest in items on the agenda**

There were none.

**3. To confirm the minutes of the meeting held on 4<sup>th</sup> July 2018**

The proposed amendments suggested by Cllr Garbutt following the original minutes circulation were discussed. It was agreed that the minutes were to remain as first distributed, these were proposed by Cllr Norgate and seconded by Cllr Edwards. These were confirmed and signed as a true record.

**4. Matters Arising not on this agenda**

Cllr Jenkins explained that the Parish Council chose not to respond to the Gloucester 2050 Project.

**6. To receive reports:**

**a. County Councillor Report**

Not provided

**b. Borough Councillor**

Not provided

The Clerk explained that she has contacted the County and Borough Councillors prior to meetings and no written reports have been received for some time. It was agreed that the Clerk will now send specific requests to the County and Borough Councillors for reports prior to each Parish Council meeting.

### **c. Members**

There were none

## **7. Update on the gift of the Village Green**

The registration is being completed by the current landowners but it may take up to a year for the transaction to complete.

It has been requested that the Parish Council cover the cost of the transfer of the Village Green & Pond ownership, this is in addition to the initial quote from the Pinkerton Leeke & Co and any required searches. This has been discussed by the Councillors and all were in agreement.

The Pond working group have had an initial meeting, which included 4 residents and Cllr Jenkins. Cllr Jenkins thanked the resident who welcomed the committee to their home for the gathering, who was in attendance. It was agreed that discussions are required with the Wildlife Trust relating to the development. The group dug three holes in the area to see what the current structure of the pond is. There is water but it is below the required depth, this is going to be looked into further as it was previously fed by a natural spring.

Cllr Jenkins is going to trim the current vegetation within the pond, as this will be absorbing some of the water. Once this has been done the next stage would be to remove some of the silt, and dig out the Irises etc. that are currently growing there. The cost involved in this would be £500 or less, this will allow the water a chance to re-filter. The Councillors will check with the current owners that they are happy for this work to take place prior to commencement. This was supported by all Councillors.

## **8. Playground update**

The Clerk explained that the committee have now met with one of the suppliers, and are awaiting the quotation and design from them. The information received from this supplier will be used to both obtain other quotes from other suppliers and begin research funding options.

## **9. Asset of Community Value (ACV) Application - Update**

The Clerk advised that the ACV for the New Dawn Inn has been approved.

## **10. Nextdoor and Neighbourhood Watch - Update**

The Clerk advised that there are now 42 users signed up to the Norton Neighbourhood. Councillors asked if it is possible to control whether you see the wider reaching areas, the Clerk is going to look into this and feedback.

Cllr Jenkins asked if the Parish Council can help to promote the group. Cllr Norgate advised that the New Dawn home owners are looking to create their own Neighbourhood group so it would be worthwhile speaking with them. All Councillors agreed to spread awareness of the group.

## **11. Planning Matters updates**

**a. 18/00782/FUL – Land opposite Norton Farmhouse, Wainlode Lane, Norton**

Support no comment, supported by all Councillors

**b. 18/00741/FUL – Parcel 7, Gloucestershire Airport, Staverton**

Cllr Jenkins explained that there is not a relevant response from Norton Parish Council for the planning committee. Cllr Edwards did raise an increase to the number of planes overhead. Cllr Rolls said that there is no relevance to the Parish and therefore there should be no comment. All Councillors agreed.

**The following decisions were shared from previous planning consultations -**

**c. 18/00545/LBC & 18/00544/FUL - Yew Tree Farm**

The decision for 18/00545/LBC was to consent, and 18/00544/FUL was to permit.

**Planning Enforcement –**

**d. 18/00109/OPDEV – Church Farm, Church Lane, Norton**

There is an investigation taking place into alleged unauthorised stationing of two mobile homes.

**12. Finance**

**a. To receive the finance report**

The finance report was submitted to all Councillors Cllr Edwards proposed and Cllr Norgate seconded.

**b. To approve payments in accordance with the finance report**

Clerk – Monthly Salary	£162.79
PATA – Chq 000771	£22.50
Norton Village Hall – Inv 979 – Chq 000772	£19.50
Parish Council Website Hosting – Chq 000773	£39.99
Pinkerton Leeke & Co – Chq 000774	£600.00
Clerk Expenses – Chq 000775	£14.16

**Total**

**£858.94**

Payments were approved and cheques were signed in accordance with the mandate. As well as the above cheque 000776 was signed for £50.00 to cover the Parish Council's membership to Gloucestershire Playing Fields Association.

**13. Parishioner's questions**

There were none.

**14. A.O.B**

Cllr Jenkins asked if any of the other Councillors would like to place the remembrance wreath at the War Memorial on behalf of the Parish Council in November. This remains with Cllr Jenkins.

It was also raised that the Clerk is due to have an appraisal, and Cllr Jenkins asked for two Councillors to complete this task. Councillors Norgate and Edwards agreed that they will do this, and contact the Clerk to arrange a date for this.

Cllr Garbutt has resigned from his role as Parish Councillor, and therefore a new Parish Councillor will need to be co-opted. Cllr Jenkins has asked that all Councillors start to think about possible candidates, as it would be beneficial to have a new member as soon as possible for continuity when the current Councillors term comes to an end. It was agreed that a representative from Priors Norton would be a positive addition. The Clerk will contact the elections team at TBC as advised via email to notify them of the position.

Cllr Norgate asked that the Council's thanks to Graham Garbutt are recorded for his time as Parish Councillor, this was agreed by all in attendance.

The Clerk is to provide the Councillors with new dates for the next two years Parish Council meetings.

**Actions following meeting -**

<b>Detail</b>	<b>Owner</b>
Keep the Nextdoor group updated for Parish updates	Clerk
Share details of the Nextdoor group within Parish	All Councillors
Playground – Contact further suppliers and funding	Clerk
Contact County & Borough Councillors prior to all meetings specifically requesting reports	Clerk
Clerks appraisal	Clerk / Cllr Norgate / Cllr Edwards
Speak with potential new Councillor candidates	All Councillors
Provide 2 years of future dates for Parish Council meetings	Clerk
No Dog signage prices for the field	Clerk

Date of the Next Meeting: Wednesday 14<sup>th</sup> of November 2018.

Meeting closed at 20:04 hrs.

Signed –

Dated –